Minutes. FODOS board meeting 13 June 2005.

Attendants: Jon Volden (IKBM)
Lisbet Bach (INA)
Kupyna Andriy (IKBM)
Heather Danforth (prospective boardmember, IPM)

Apologies: Aryal Jeetendra (IØR)

Minutes by Andriy Kupyna

Agenda:

1. Approval of minutes, board meeting 10th May.
2. Updates from the various committees
3. Meeting with dean, summary
4. Election of temporary employees in the University Board
5. SiN-seminar. Preliminary date, agenda (J.H. Sønstebø)
6. "Næringslivsdagen" (L. bach)
7. Hearing statements: Studentstrategy, International strategy, dr. philos.
8. Coordination of information flow between all PhD-representatives in the various UMB organs (institutes, FODOS, AC, FoN, SN etc)
9. FODOS PhD-survey
10. Information folder
11. The planned meeting with inst. contact persons, 13th June
12. Next meeting

1. Approval of minutes from board meeting 10th May.

The minutes from the meeting 10 May are approved.

2. Updates from the various committees.

Information from the committees:

- Information committee (IC):
  i. FODOS web-page, which is an important information resource, is working now. IC has a good experience with editing.
- Academic committee (AC):
  i. It will be a meeting with AC in September
- Social committee (SC):
  i. Heather is the leader of the social committee and will work on social issues like informal get-together meetings etc.

3. Meeting with dean, summary

Stein Joar Hegland (PhD-repr. SN), Berit hauger Lindstad (PhD-repr. FoN) and Jon Volden attended a meeting on 11. th of mai with the dean Knut Hove and Anne Marte Tronsmo. Positive impressions from the meeting. It is Important to have these meetings in future on regular basis And it is the responsibility of the FODOS board to call for these meetings on a regular basis at least twice per semester.
Minutes from the meeting are in Norwegian. We should write them in English next time.
Obligatory PhD work was discussed at the last meeting (11th of May 2005) (see notes at http://www.umb.no/index.php?viewID=9770).

Work at FODOS until further notice can be applied to approving as obligatory PhD work. The UMB administration will send a request to institutes.
Work at other UMB committees is approved as obligatory work.

4. **Election of temporary employees in the University Board**

2 Ph.D. candidates Mari S. Tveit and Stein Joar Hegland became members (member and deputy) in the University Board. It is very positive for PhD candidates at UMB.
It's important to have meetings with representatives to other UMB organs on a regular basis (coordinate).

5. **SiN-seminar. Preliminary date, agenda (J.H. Sønstebø)**

We will organize the SiN-seminar together with the Norwegian School of Veterinary Science in the autumn. The date will be announced later. It will be meeting with J.H. Sønstebø's participation on this issue later.

6. **"Næringslivsdagen" (L. Bach)**

Lisbeth Bach informed the board about the Career Day (Næringslivdagen) which will be held on 26th of October 2005 at UMB.
The possible ways for the FODOS to be involved:

- Inform the industry and commerce about PhDs at UMB i. e. represent UMB as an university with both undergraduate and postgraduate students.

Contact persons are requested to distribute the information about this event, encouraging Ph.D. candidates to participate in the organisation of the Career Day. It'll be a good possibility to promote our PhDs to the norwegian industry and commerce.

7. **Hearing statements: Studentstrategy, International strategy, Dr. philos.**

Statements are sent back. We have to work further to get more hearings from UMB and be heard.

8. **Coordination of information flow between all PhD-representatives in the various UMB organs (institutes, FODOS, AC, FoN, SN etc)**

The boar discussed the imprtance of coordinating the flow of information between the various UMB-bodies where PhD- are represented.
This shall be on the agenda for the next board meeting.

9. **FODOS PhD-survey**

All feedbacks are received. We need to write an official reply to the dean. The official reply will be published on the FODOS web-page and a letter regarding this will be sent to the dean. The PhD-survey should be an issue for the next meeting with the dean.

10. **Information folder**

The information folder is almost finished. The Information committee will do the final finishing.

11. **The planned meeting with inst. contact persons**

- FODOS board needs to keep in touch with the contact persons, therefore it's very important appointing a deputy when a contact person is away for a long time.
- Suggest the contact persons to have regular meetings with Ph.D. candidates and administration at the institutes to acquaint them with FODOS.
- Information from the FODOS committees.

- FODOS board is very grateful to the contact persons for the job they did getting PhD-survey

12. Next meeting

Next meeting will be held on 30th of August 2005.